**Minutes of the Commission**

Knox-Metropolitan United Church

August 29, 2024

**Members of the Commission:**

Linda Gunningham

Bryan Tudor

Mitchell Anderson

**Also Present:**

Rev. Christa Eidsness

**Call to order**

The commission convened at 9:02am and the chair led in prayer

**Agenda**

Decision:

The commission adopted the agenda as amended.

**Personal updates**

The commission took the opportunity to share updates on their summers.

**Items from previous meetings**

Work with the transition team: the minister will take the lead on this going forward and engage the commission as appropriate

Muslim Aid: the office administrator continues to work

**Budget meeting**

The commission has heard concerns from members about the timing of the budget meeting. In response to those concerns, the commission will work to hold a congregational meeting that can better accommodate the needs of congregation members for participation. In concert, the commission will work with the transition team to bring a new governance model to that meeting.

Decision: The commission will cancel the congregational meeting on September 24, 2024 and convene one in December or January to deal both with 2025 budget and a new governance model.

**Minister’s update**

The minister provided an update on how her first few weeks have gone. The minister provided updates on:

* Plans to simplify adult Christian education, looking to focus on a few studies in Advent and Lent and to streamline other programs. Looking not to proceed this year with lecture series and other special events.
* Plans to explore a stewardship campaign later in the year.
* Outlining an approach to address congregational health
* Building staff cohesion by reinstituting staff meetings

Decision:

The commission approved the minister’s requests for holidays and continuing education

**Salary review**

The commission reviewed salaries for other United Churches and the salary grids for comparable roles in other denominations, and determined to adjust the salary of the office administrators.

Decision:

The commission determined to adjust the office administrators’ salaries.

**Request for professional soloists**

Knox-Metropolitan will pay for 4 soloists a year, for $150/session.

**Music director search**

The minister will lead a search for a music director. We will look to begin in October, and invite the minister to begin assembling a search team.

**Email**

The commission worked on ensuring all people have access to the email account.

**Next meeting**

The commission’s next meeting will be on October 1 at 2pm.

**Adjournment**

The commission adjourned at 10:30 am