**Minutes of the Commission**

Knox-Metropolitan United Church

January 30, 2024

**Present:**

Christa Eidsness

Bryan Tudor

Mitchell Anderson

**Call to order**

The commission convened at 9:01 am and opened with prayer asking for God’s continued presence with Knox-Metropolitan United Church and wisdom for the commission as we seek to guide the life and work of the congregation

**Pastoral charge supervisor**

Decision: The commission agreed

* to nominate the Rev. Christa Eidsness as the pastoral charge supervisor for Knox-Metropolitan United Church

**Care of Staff**

The commission reinforced the need to provide care and support for staff and agreed to connect with staff as quickly as possible. The commission determined to each meet individually with different members of the staff and to have in person meetings as the whole commission with each of the staff.

**Bookkeeping**

The commission discussed needs for financial record-keeping and bookkeeping and reinforced the urgency of finding a path forward.

Decision: The commission agreed:

* To authorize engaging a bookkeeper
* To direct Mitchell to discuss existing practices for financial operations with the office administrator and others as appropriate
* To amend signing authorities at the next meeting

**Rental Policy**

The Commission discussed the situation with renters and the need for rental policy.

Decision: The commission agreed:

* To defer the implementation of any changes to rental practices to April 1, 2024
* To draft and adopt a new rental policy at the next commission meeting
* To direct that notice be given to current renters of the above

**Kindred Works**

There is a planned meeting with Kindred Works on January 17, 2024, Bryan and Christa will attend on behalf of the commission.

**Ministries**

The commission discussed the importance of the volunteer ministries and other bodies of Knox-Metropolitan United Church, and directed that an introduction and invitation for connection be sent to each of the leaders of those ministries, using the documentation provided to the commission.

**Congregational meeting and town hall**

The commission determined the need for an in person meeting to connect with staff, church members, and one another. The commission will use this opportunity to convene a congregational meeting to conduct any business required to be conducted, but with the primary purpose for conversation and learning.

The commission agrteed:

* To call a meeting of the congregation of Knox-Metropolitan United Church on January 30, 2024 at 7 pm

**Next meeting**

The commission will meet on January 17, 2024 at 11:30 am via Zoom.

**Adjournment**

The commission adjourned at 10:00 am