

DRAFT - To be Approved at 2020 Annual Meeting

Minutes of the Annual General Meeting of Knox-Met United Church

Sunday May 5, 2019

1. Call to order

Carol Schick called the meeting to order at 12:01 P.M.

Carol Schick stated that the Church's Governance Document requires the presence of 20 full members for the meeting of the congregation. After asking for a show of hands, she announced that there were more than 20 full members presented. She declared a quorum for the meeting.

2. Opening Prayer

Cameron Fraser and children provided an artful prayer.

3. In Memoriam and Minute of Silence

Carol Schick read out the name of members who passed away in 2018. We observed a minute of silence.

4. Election of chair/secretary of the Annual Congregational Meeting

Moved/seconded by Gilda Graham/Stewart Graham that Carol Schick be elected as chair and Victor Lam be elected as secretary of the meeting of the congregation. Carried.

5. Approval of the agenda

The following items were added to the agenda:

- 7d) Children and Youth Programming
- 7e) Cameron Fraser's Vacation and Sabbatical
- 9c iv) Appointment of Signing Officers

Moved/seconded by Elizabeth Calam/Carole Bryant that the agenda be adopted as amended. Carried.

Moved/seconded by Dan Coggins/Dorothy Kittleson that adherents of the Church be allowed to vote. Carried.

The chair opened the floor to further meaning on the limitations that the adherents may participate or vote.

A point of order was raised by Cameron Fraser. He clarified that the previous edition of the manual (prior to 2016) had a stipulation that adherents cannot vote in matters of the election of officers, order of worship, and pastoral relations, while the current manual is open and without limitations. He further explained that if we go by the previous manual then the current agenda item that will be affected is the election of officers to the Trustees, Board, and Representatives to the Regional Council.

In light of the information provided:

Moved/seconded by Dan Coggins/Dorothy Kittleson that reconsideration be made to the previous motion for those members who voted yes. Defeated.

6. Minutes of Annual Congregational Meeting of April 15, 2018 and January 27, 2019 (JNAC)

Moved/seconded by Carole Bryant/Alison Stickland that the minutes of the annual general meeting held April 15, 2018 be adopted with the following changes.

In Item 19, the spelling of "David Calem" be "David Calam".

Carried.

Moved/seconded by Carole Bryant/Donna Nelson that the minutes of the annual general meeting held January 27, 2019 be adopted with the following changes:

Under Approval of Agenda, "Moved/seconded by Marlene Hall/", the name "Evelyn Gay" shall be added to the pair as the seconder.

In the appendix item, Congregational Members and Adherents Present at this Congregational Meeting, the following changes:

The spelling of "Hans Eckhart" be "Hans Eckart";

The following names be added to the list; "Stewart Graham," "Julia Eckart,"

"Susan McLaren," "Keith Rever," and "Marianne Rever."

Carried.

7. Updates about On-Going Work of the Congregation

Carol Schick and Cameron Fraser updated the congregation with the following on-going work:

- a) Being There When the Future Comes
- b) Affirming Ministries Group
- c) Discussion about keeping the Membership Roll up to date
- d) Children and Youth Programming
- e) Cameron Fraser's Vacation and Sabbatical

Members at large provided their feedback.

8. Election

a) Election of Officers, Board

Carol Schick reported and thanked four members who will be stepping down from the Board; Gary Seib, Laurie Ulmer, Carole Bryant, and Victor Lam. She received the following nominees; David Cawood, Joan Garden, Marlene Wirachowsky, and Barbara Shourounis (Trustee's Rep.) Three times, she invited nominations from the floor and received none. Each nominee was given an opportunity to speak in front of the congregation. Carol Schick declared that the nominees were elected by acclamation.

b) Representatives to the Living Skies Regional Council

Carol Schick received the following nominees; Mari-Anne Berriault, Colette Forbes, and Don Henricksen. Three times, she invited nominations from the floor and received none. Each nominee was given an opportunity to speak in front of the congregation. Carol Schick gratefully declared that the nominees were elected by acclamation.

9. Reports

a) Minister

Cameron Fraser referred to his report contained in the 2018 Annual Report.

b) Chair of the board

Carol Schick referred to her report contained in the 2018 Annual Report.

c) Financial Report

i) Financial Statements

Karen Haggman presented the Financial Statements.

Moved/seconded by Karen Haggman/Debra Burnett that the Financial Statements for the year ending December 31st, 2018 be accepted. Carried.

ii) Proposed 2019 Budget

Debra Burnett presented the 2019 Budget.

Moved/seconded by Debra Burnett/Phyllis Perkins that the proposed 2019 budget be approved. Carried.

iii) Appointment of Financial Reviewer

Moved/seconded by Don Henricksen/Stewart Graham that the firm NWC Chartered Professional Accountants LLP be appointed as the financial reviewer for Knox-Metropolitan United Church's Financial Statement for the fiscal year 2019. Carried.

iv) Appointment of Signing Officers

Moved/seconded by David Cawood/Debra Burnett that the signing officers for the next year be the following:

Chair of the Board, Vice-chair of the Board, Past chair of the Board, Chair of the Administration Ministry, Joan Garden, Bill Perkins, David Calam, Treasurer

Carried.

Moved/seconded by Elizabeth Calam/Carole Bryant that the Reports from 9a) Minister and 9b) Chair of the Board be received. Carried.

d) Board of Trustees

Jim Garden spoke on the Board of Trustees.

Moved/seconded by Jim Garden/Carole Bryant that the Board of Trustees' report be approved. Carried.

Further, Jim Garden noted that a motion is needed from the Congregation in accordance with Marianne Rever's written notification of resignation as a Trustee dated May 13, 2018 and also in accordance with the requirements of the United Church of Canada Act of 1924.

Moved/seconded by Jim Garden/Elizabeth Stroeder that the Congregation of Knox-Metropolitan United Church accept, with regret and with gratitude for her many years of service, Marianne Rever's resignation from the Board of Trustees. Carried.

e) Ministry Council

On behalf of the Administration, Gary Seib acknowledged and thanked Stewart Graham and Gilda Trelaeaven-Graham for their financial support on the new LED lights in the Sanctuary.

Moved/seconded by Cathy Currey/Elizabeth Calam that the following Ministry Council reports to be accepted:

- i) Administration
- ii) Congregation life
- iii) Outreach and Social Action
- iv) Word, Worship, Music and the Arts
- v) Children's Programming

Carried.

f) Committees

i) Ministry and Personnel

Susan McLaren apologized for no written report but stated that the committee meets regularly.

ii) Refugee Committee

Refer to the committee report in the 2018 Annual Report.

iii) Finance Committee

Carol Schick noted that the Finance is a standing committee of the Board in its first year of existence. It has prepared the financial document and budget with the assistance of Ian Wallace of MWC Chartered Professional Accountants LLP.

iv) Affirming Ministries

Refer to the committee report in the 2018 Annual Report.

Moved/seconded by Evelyn Gay/Dan Coggins that the following Committee's Report to be accepted:

- i) Ministry and Personnel
- ii) Refugee Committee
- iii) Finance Committee
- iv) Affirming Ministries

Carried.

g) Other Groups

no reports

10. Other business if necessary

Jim Garden acknowledged and thanked Carol Schick for her time and extraordinary role in chairing the Board.

11. Closing Prayer

In silence.

12. Adjournment

Moved by Elizabeth Stroeder at 2:01 P.M. that this Congregational Meeting be adjourned.
Carried.

Appendix Congregational Meeting Attendance

Elizabeth Stroeder	Steffi Parker	Gary Seib
Marlene Hall	Julian Wotherspoon	Sandra Etter
Stewart Graham	Donna Nelson	Shelleen Ross
Gilda Trelaeaven-Graham	Joyce Fraser	Debbie Mayor
Joan Garden	Cheryl Hymus Fraser	Gert Smith
Jim Garden	Miriam Hornell	Dorothy Kittleson
Elizabeth Calam	Hans Eckart	H. Ann Hall
David Calam	Julia Eckart	Susan McLaren
Mari-Anne Berriault	Ethia Brown	Evelyn Gay
Heather Berriault	Norm Brown	Greg Horsman
EV Mazurkie	Marianne Rever	Donnie Wood
Carole Bryant	Keith Rever	Mark Budd
Wendy Hubelit	Lloyd Redick	Rebecca Haugen
Colette Forbes	Verla Redick	Joyce Wells
Don Hendricksen	Vernon McCarthy	Dan Coggins
David Cawood	Phyllis Perkins	F Wayne Tunison
Jacqueline Crowther	Debra Burnett	Cameron Fraser
Cecilia Prokop	Alision Stickland	Yergalcui Tesfay
Karen Haggman	Dessie Gebreyesus	Victor Lam
Deanna Zak	Rod Nenson	Carol Schick
Kathleen Johnson	Marlene Wirachowsky	